

Electronic Media Center (EMC)

User Guide

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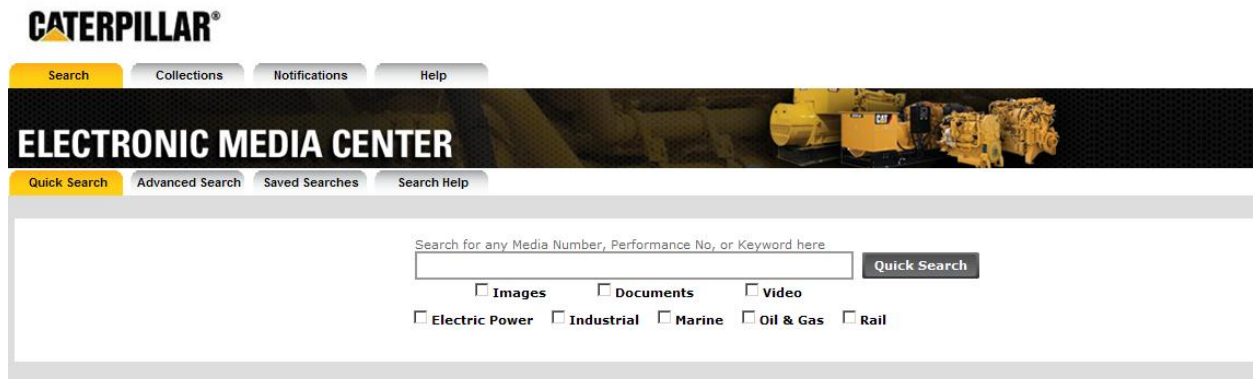
Introduction

The Electronic Media Center (EMC) was designed by Caterpillar to be a secure and centralized storage system for electronic media. It provides a one-safe source for on-line images, documents, and videos. EMC allows for these media assets to be easily identified, located and accessible to all Caterpillar employees and dealers with corporate web security credentials.

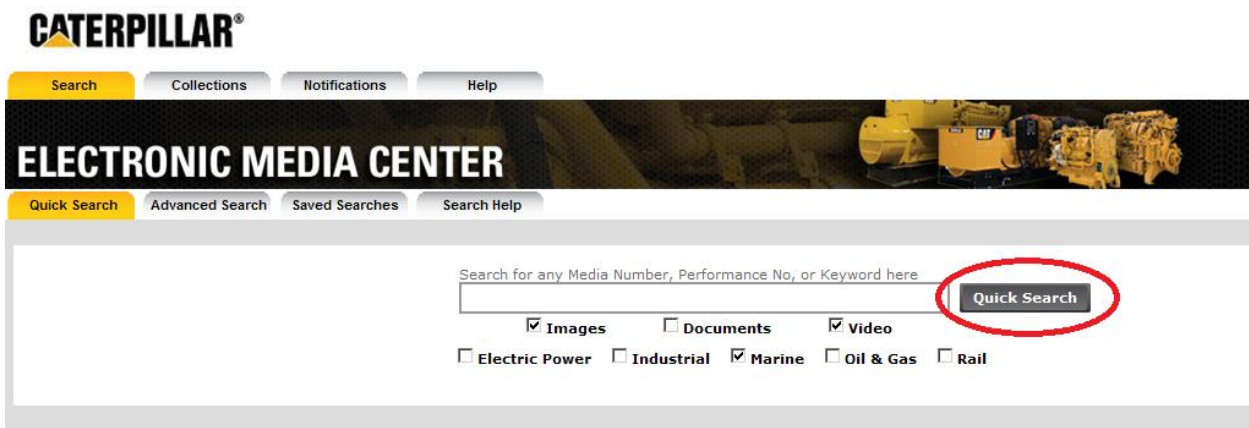
Searching Media

Quick Search

To perform a quick search, selection of at least one media type (image, document, or video) is required. Searching across multiple media types is allowed. Users may also enter text to search by performance number, media number or keyword. The search parameters may include selection of one or multiple markets.

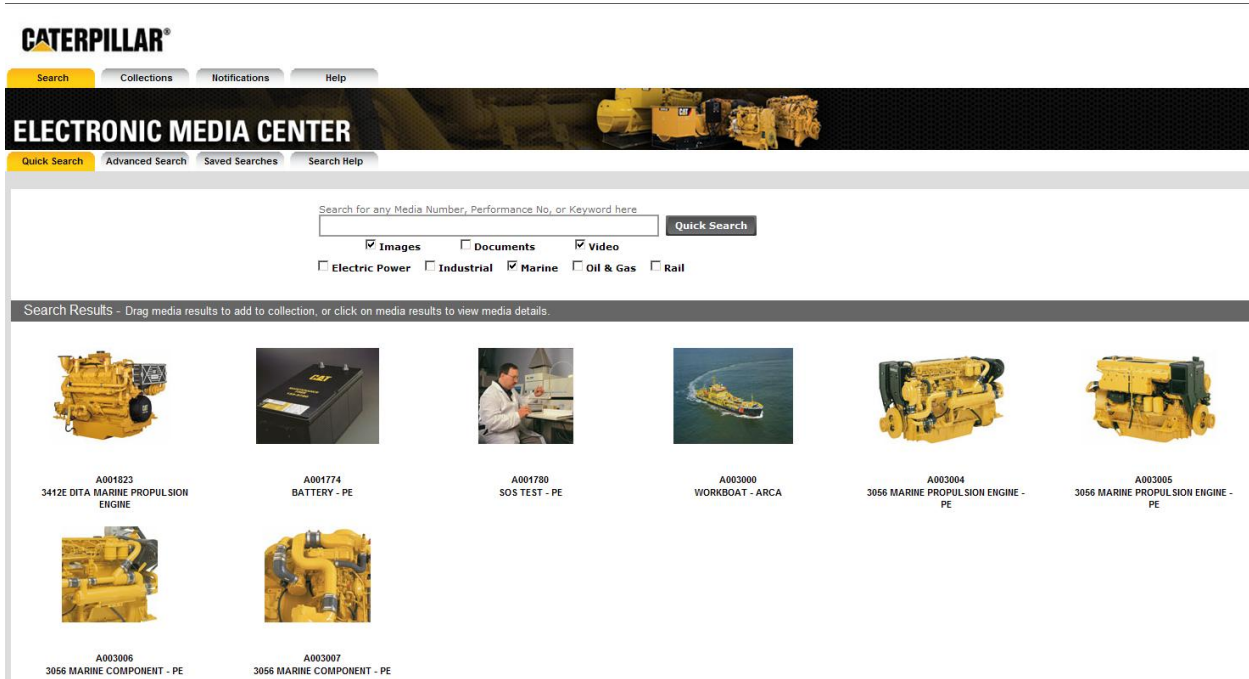


The screenshot shows the Caterpillar Electronic Media Center search interface. At the top left is the Caterpillar logo. Below it is a navigation bar with tabs for Search, Collections, Notifications, and Help. The main header area features the text "ELECTRONIC MEDIA CENTER" in large white letters on a dark background, with a background image of yellow Caterpillar machinery. Below the header is another navigation bar with tabs for Quick Search, Advanced Search, Saved Searches, and Search Help. The main search area contains a search input field with the placeholder text "Search for any Media Number, Performance No, or Keyword here" and a "Quick Search" button. Below the input field are several checkboxes for media types and markets: Images, Documents, Video, Electric Power, Industrial, Marine, Oil & Gas, and Rail.



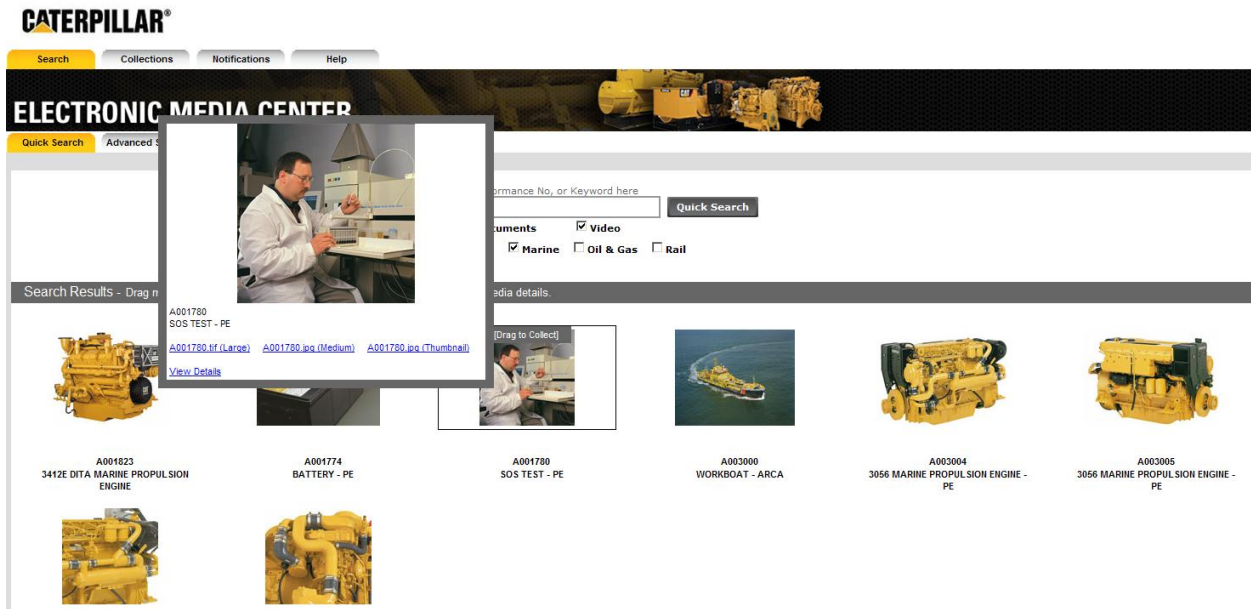
Clicking the Quick Search button will execute the search with the parameters selected and results will be displayed. For each search result, a thumbnail image representing the media along with the media number and media title will be displayed on the screen.

Quick search results and search parameters display simultaneously:



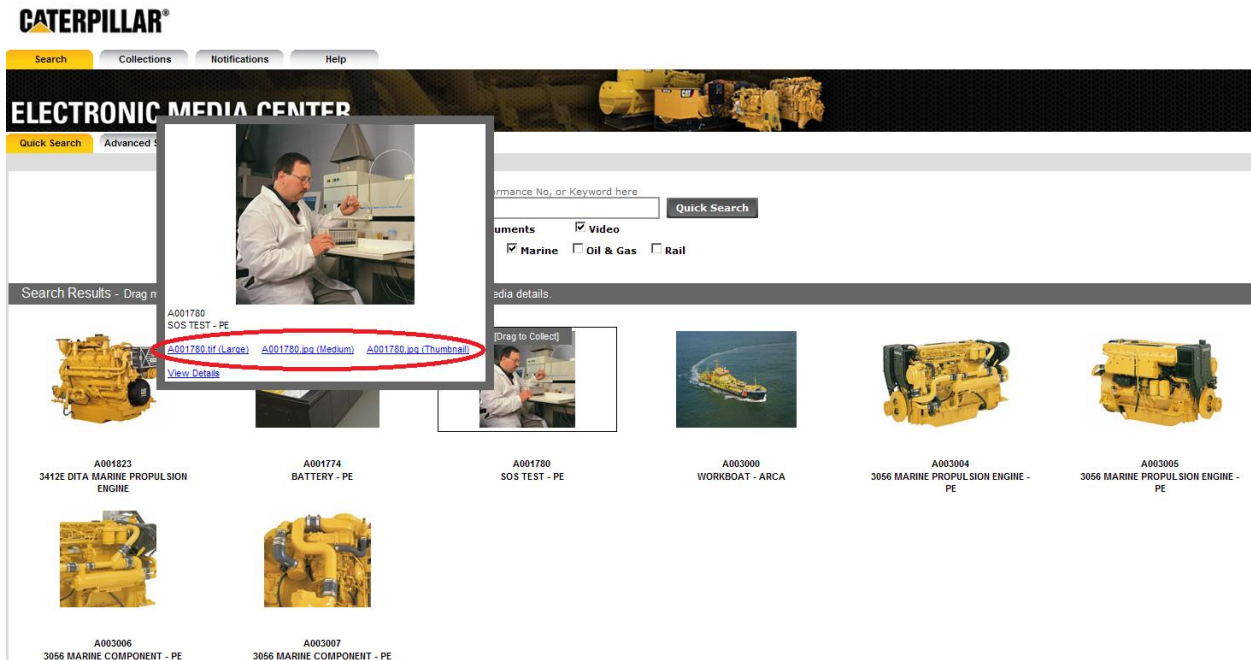
Hover Over/Pop-up

Users are able to hover over any media thumbnail in a quick search result set and see a pop-up window containing an enlarged version of that media's thumbnail image, links for downloading the attached file(s), and link for viewing the media detail.



Download Media

Media can be directly downloaded from the links on the pop-up:



Search Results Display Options

While viewing the media search results, users have options to change the display properties of how many results to display per page (8, 16, 24, 32, or 40). Also present are controls that allow the user to navigate through the pages of results for next and previous as well as a go to page _ feature.



A003006
3056 MARINE COMPONENT - PE



A003007
3056 MARINE COMPONENT - PE

Next Page 1 of 135 Go

Display 8 results per page

- 8
- 16
- 24
- 32
- 40

Media Details Access

Click on the thumbnail image, or click the 'View Details' link, to be taken to the detail screen for the selected media. The detail screen will display an enlarged image, links for download, and all relevant data associated with the media.

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Search Collections Notifications Help

ELECTRONIC MEDIA CENTER








Quick Search Advanced Search Saved Searches Search Help

Search for any Media Number, Performance No, or Keyword here **Quick Search**

Images Documents Video

Electric Power Industrial Marine Oil & Gas Rail

Search Results - Drag media results to add to collection, or click on media results to view media details.

 <p>A001823 3412E DITA MARINE PROPULSION ENGINE</p>	 <p>A001774 BATTERY - PE</p>	 <p>A003007 3056 MARINE COMPONENT - PE</p> <p>A003007.tif (Large) A003007.jpg (Medium) A003007.jpg (Thumbnail)</p> <p>View Details</p>	 <p>A003000 DRKBOAT - ARCA</p>	 <p>A003004 3056 MARINE PROPULSION ENGINE - PE</p>
 <p>A003006 3056 MARINE COMPONENT - PE</p>	 <p>A003007 3056 MARINE COMPONENT - PE</p>			

Media Details:

The screenshot shows the Caterpillar Electronic Media Center interface. At the top, there is a navigation bar with 'Search', 'Collections', 'Notifications', and 'Help'. Below this is a banner for 'ELECTRONIC MEDIA CENTER' with sub-navigation for 'Quick Search', 'Advanced Search', 'Saved Searches', and 'Search Help'. The main content area features a 'Return to Search' link, a central image of a yellow engine component, and three download links: [A003007.tif \(Large\)](#), [A003007B.jpg \(Medium\)](#), and [A003007A.jpg \(Small\)](#). To the right is a metadata table.

Media No:	A003007
Image Center ID:	9173
Media Type:	Image
Title:	3056 MARINE COMPONENT - PE
Engine Family:	3000
Engine Model:	3056
Engine Market:	MARINE
Sub-Industry:	
Category:	MODEL VIEW
Product Type:	
Key Words:	
Language:	ENGLISH
Long Desc:	Seawater pump
Restrictions:	
Status:	Current
Internal Use Only:	No
Provider Name:	Provider x
Provider Phone:	333-444-5555
Provider Email:	email@email.com
Includes Clipping Art:	Yes
Original Format:	PHOTO CD IMAGE
Secure Date:	01/30/2001

Download media links from media detail:

This screenshot is identical to the one above, but the download links [A003007.tif \(Large\)](#), [A003007B.jpg \(Medium\)](#), and [A003007A.jpg \(Small\)](#) are circled in red to highlight them.

Media No:	A003007
Image Center ID:	9173
Media Type:	Image
Title:	3056 MARINE COMPONENT - PE
Engine Family:	3000
Engine Model:	3056
Engine Market:	MARINE
Sub-Industry:	
Category:	MODEL VIEW
Product Type:	
Key Words:	
Language:	ENGLISH
Long Desc:	Seawater pump
Restrictions:	
Status:	Current
Internal Use Only:	No
Provider Name:	
Provider Phone:	
Provider Email:	
Includes Clipping Art:	Yes
Original Format:	PHOTO CD IMAGE
Secure Date:	01/30/2001

Additional Quick Search Options

Save search – user is able to click the Save Search button and save the exact parameters for the selected quick search. Saved searches can be renamed, copied, executed, or removed at any time in the future.

The screenshot displays the Electronic Media Center search interface. At the top, there are navigation tabs for Search, Collections, Notifications, and Help. Below this is a dark banner with the text "ELECTRONIC MEDIA CENTER" and a background image of yellow construction equipment. Underneath the banner are tabs for Quick Search, Advanced Search, Saved Searches, and Search Help. A search bar is present with the placeholder text "Search for any Media Number, Performance No, or Keyword here" and a "Quick Search" button. Below the search bar are several filter options: Images, Documents, Video, Electric Power, Industrial, Marine, Oil & Gas, and Rail. A message above the results reads "Search Results - Drag media results to add to collection, or click on media results to view media details." The results are displayed in a grid of six items, each with a thumbnail image and a caption: A001774 BATTERY - PE, A001780 SOS TEST - PE, A002014 TREE HANDLER - PE, A002017 CONSTRUCTION - PE, A002019 SHREDDER - PE, and A002021 SHREDDER - PE. Below the grid are two more items: A000950 PRODUCT SUPPORT -- HAT, GLOVES, KEYS - PE and A000951 3100 ENGINE CUTAWAY - PE. At the bottom of the results area, there is a pagination bar with "Next", "Page 1 of 56", and "Go" buttons, and a "Display 8 results per page" dropdown. At the very bottom, there are two buttons: "Save Search" (circled in red) and "Notify Me".

Notify Me – users are able to setup email notifications for quick searches alerting them when new media added to the system matches the quick search parameters they have selected.

The screenshot displays the 'ELECTRONIC MEDIA CENTER' search interface. At the top, there are navigation tabs for 'Search', 'Collections', 'Notifications', and 'Help'. Below the header, there are sub-tabs for 'Quick Search', 'Advanced Search', 'Saved Searches', and 'Search Help'. A search bar is present with the placeholder text 'Search for any Media Number, Performance No., or Keyword here' and a 'Quick Search' button. Below the search bar, there are checkboxes for media types: 'Images' (checked), 'Documents', and 'Video' (checked). There are also checkboxes for industries: 'Electric Power', 'Industrial' (checked), 'Marine', 'Oil & Gas', and 'Rail'. A message above the results says 'Search Results - Drag media results to add to collection, or click on media results to view media details'. The results are shown in a grid of six items, each with an image and a title: 'A001774 BATTERY - PE', 'A001700 SOS TEST - PE', 'A002014 TREE HANDLER - PE', 'A002017 CONSTRUCTION - PE', 'A002019 SHREDDER - PE', and 'A002021 SHREDDER - PE'. Below the grid, there are two more items: 'A000950 PRODUCT SUPPORT - HAT, GLOVES, KEYS - PE' and 'A000961 3100 ENGINE CUTAWAY - PE'. At the bottom, there are navigation controls: 'Next', 'Page 1 of 56 Go', 'Display 8 results per page', 'Save Search', and a 'Notify Me' button circled in red.

Advanced Search

Advanced search provides users a way to query current and non-current media of all types and markets by a more robust set of parameters. Users can search on single or multiple media types and markets as well as by specific keywords and details including media number, category, product type, sub-industry, and engine family. Selection of the Electric Power market will present additional related fields for advanced search specifications. Text search fields are available for title, keyword, and long description. Additional search parameters present in advanced search include secured from dates, language, status, and media provider.

Advanced search parameter options:

The screenshot shows the Caterpillar Electronic Media Center (EMC) advanced search page. At the top, the Caterpillar logo is on the left, and navigation tabs for Search, Collections, Notifications, and Help are on the right. Below this is a dark banner with the text "ELECTRONIC MEDIA CENTER" and a background image of yellow Caterpillar machinery. Underneath the banner are tabs for Quick Search, Advanced Search (which is highlighted), Saved Searches, and Search Help.

The main content area is titled "Search Basics" and includes several filter options:

- Media Type: Images, Documents, Video
- Industry: Electric Power, Industrial, Marine, Oil & Gas, Rail
- Media Number:
- Category:
- Product Type:
- Sub-Industry:
- Engine Family:
- Engine Model:

Below the "Search Basics" section is the "Text Searching" section with the following fields:

- Title:
- Keyword:
- Long Description:

The "Media Details" section includes:

- Secured From: To: (mm/dd/year)
- Language:
- Status:
- Provider:

At the bottom of the browser window, the taskbar shows the Start button and an open window titled "Search - Windows Int..."

Advanced search parameters with additional fields from selection of electric power market:

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Search Collections Notifications Help

ELECTRONIC MEDIA CENTER

Quick Search **Advanced Search** Saved Searches Search Help

Search Basics

Images Documents Video

Electric Power Industrial Marine Oil & Gas Rail

Media Number:

Category:

Product Type:

Sub-Industry:

Engine Family:

Engine Model:

- Electric Power Details

Source:

Fuel Type:

Frequency:

RPM:

Application:

Rating kVA/ekW:

Performance No:

+ Text Searching

ELECTRONIC MEDIA CENTER

Search Basics

Images Documents Video

Electric Power Industrial Marine Oil & Gas Rail

Media Number:

Category:

Product Type:

Sub-Industry:

Engine Family:

Engine Model:

+ Text Searching

- Media Details

Secured From: To: (mm/dd/year)

Language:

Status:

Provider:



Clicking the search button will execute the advanced search with the parameters specified. The search sections will collapse to display a single line string of the search parameters and the search results below. The search line can be expanded to display the search sections (search basics, text searching and media detail) to view and change if necessary the parameters used for search. Users may refine the search and perform again as many times as needed.

Collapsed search with results displaying:

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Search Collections Notifications Help

ELECTRONIC MEDIA CENTER

Quick Search **Advanced Search** Saved Searches Search Help

+ Searching on: Images, Videos | Industrial | Language: ENGLISH | Status: Current Product

Search Results - Drag media results to add to collection, or click on media results to view media details.

 A001774 BATTERY - PE	 A001780 SOS TEST - PE	 A002014 TREE HANDLER - PE	 A002017 CONSTRUCTION - PE	 A002019 SHREDDER - PE
 A002021 SHREDDER - PE	 A001644 IRRIGATION PUMP - PE	 A001645 IRRIGATION PUMP - PE		

Next Previous 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 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1219 1220 1221 1222 1223 1224 1225 1226 1227 1228 1229 1230 1231 1232 1233 1234 1235 1236 1237 1238 1239 1240 1241 1242 1243 1244 1245 1246 1247 1248 1249 1250 1251 1252 1253 1254 1255 1256 1257 1258 1259 1260 1261 1262 1263 1264 1265 1266 1267 1268 1269 1270 1271 1272 1273 1274 1275 1276 1277 1278 1279 1280 1281 1282 1283 1284 1285 1286 1287 1288 1289 1290 1291 1292 1293 1294 1295 1296 1297 1298 1299 1300 1301 1302 1303 1304 1305 1306 1307 1308 1309 1310 1311 1312 1313 1314 1315 1316 1317 1318 1319 1320 1321 1322 1323 1324 1325 1326 1327 1328 1329 1330 1331 1332 1333 1334 1335 1336 1337 1338 1339 1340 1341 1342 1343 1344 1345 1346 1347 1348 1349 1350 1351 1352 1353 1354 1355 1356 1357 1358 1359 1360 1361 1362 1363 1364 1365 1366 1367 1368 1369 1370 1371 1372 1373 1374 1375 1376 1377 1378 1379 1380 1381 1382 1383 1384 1385 1386 1387 1388 1389 1390 1391 1392 1393 1394 1395 1396 1397 1398 1399 1400 1401 1402 1403 1404 1405 1406 1407 1408 1409 1410 1411 1412 1413 1414 1415 1416 1417 1418 1419 1420 1421 1422 1423 1424 1425 1426 1427 1428 1429 1430 1431 1432 1433 1434 1435 1436 1437 1438 1439 1440 1441 1442 1443 1444 1445 1446 1447 1448 1449 1450 1451 1452 1453 1454 1455 1456 1457 1458 1459 1460 1461 1462 1463 1464 1465 1466 1467 1468 1469 1470 1471 1472 1473 1474 1475 1476 1477 1478 1479 1480 1481 1482 1483 1484 1485 1486 1487 1488 1489 1490 1491 1492 1493 1494 1495 1496 1497 1498 1499 1500 1501 1502 1503 1504 1505 1506 1507 1508 1509 1510 1511 1512 1513 1514 1515 1516 1517 1518 1519 1520 1521 1522 1523 1524 1525 1526 1527 1528 1529 1530 1531 1532 1533 1534 1535 1536 1537 1538 1539 1540 1541 1542 1543 1544 1545 1546 1547 1548 1549 1550 1551 1552 1553 1554 1555 1556 1557 1558 1559 1560 1561 1562 1563 1564 1565 1566 1567 1568 1569 1570 1571 1572 1573 1574 1575 1576 1577 1578 1579 1580 1581 1582 1583 1584 1585 1586 1587 1588 1589 1590 1591 1592 1593 1594 1595 1596 1597 1598 1599 1600 1601 1602 1603 1604 1605 1606 1607 1608 1609 1610 1611 1612 1613 1614 1615 1616 1617 1618 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1819 1820 1821 1822 1823 1824 1825 1826 1827 1828 1829 1830 1831 1832 1833 1834 1835 1836 1837 1838 1839 1840 1841 1842 1843 1844 1845 1846 1847 1848 1849 1850 1851 1852 1853 1854 1855 1856 1857 1858 1859 1860 1861 1862 1863 1864 1865 1866 1867 1868 1869 1870 1871 1872 1873 1874 1875 1876 1877 1878 1879 1880 1881 1882 1883 1884 1885 1886 1887 1888 1889 1890 1891 1892 1893 1894 1895 1896 1897 1898 1899 1900 1901 1902 1903 1904 1905 1906 1907 1908 1909 1910 1911 1912 1913 1914 1915 1916 1917 1918 1919 1920 1921 1922 1923 1924 1925 1926 1927 1928 1929 1930 1931 1932 1933 1934 1935 1936 1937 1938 1939 1940 1941 1942 1943 1944 1945 1946 1947 1948 1949 1950 1951 1952 1953 1954 1955 1956 1957 1958 1959 1960 1961 1962 1963 1964 1965 1966 1967 1968 1969 1970 1971 1972 1973 1974 1975 1976 1977 1978 1979 1980 1981 1982 1983 1984 1985 1986 1987 1988 1989 1990 1991 1992 1993 1994 1995 1996 1997 1998 1999 2000 2001 2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016 2017 2018 2019 2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035 2036 2037 2038 2039 2040 2041 2042 2043 2044 2045 2046 2047 2048 2049 2050 2051 2052 2053 2054 2055 2056 2057 2058 2059 2060 2061 2062 2063 2064 2065 2066 2067 2068 2069 2070 2071 2072 2073 2074 2075 2076 2077 2078 2079 2080 2081 2082 2083 2084 2085 2086 2087 2088 2089 2090 2091 2092 2093 2094 2095 2096 2097 2098 2099 2100 2101 2102 2103 2104 2105 2106 2107 2108 2109 2110 2111 2112 2113 2114 2115 2116 2117 2118 2119 2120 2121 2122 2123 2124 2125 2126 2127 2128 2129 2130 2131 2132 2133 2134 2135 2136 2137 2138 2139 2140 2141 2142 2143 2144 2145 2146 2147 2148 2149 2150 2151 2152 2153 2154 2155 2156 2157 2158 2159 2160 2161 2162 2163 2164 2165 2166 2167 2168 2169 2170 2171 2172 2173 2174 2175 2176 2177 2178 2179 2180 2181 2182 2183 2184 2185 2186 2187 2188 2189 2190 2191 2192 2193 2194 2195 2196 2197 2198 2199 2200 2201 2202 2203 2204 2205 2206 2207 2208 2209 2210 2211 2212 2213 2214 2215 2216 2217 2218 2219 2220 2221 2222 2223 2224 2225 2226 2227 2228 2229 2230 2231 2232 2233 2234 2235 2236 2237 2238 2239 2240 2241 2242 2243 2244 2245 2246 2247 2248 2249 2250 2251 2252 2253 2254 2255 2256 2257 2258 2259 2260 2261 2262 2263 2264 2265 2266 2267 2268 2269 2270 2271 2272 2273 2274 2275 2276 2277 2278 2279 2280 2281 2282 2283 2284 2285 2286 2287 2288 2289 2290 2291 2292 2293 2294 2295 2296 2297 2298 2299 2300 2301 2302 2303 2304 2305 2306 2307 2308 2309 2310 2311 2312 2313 2314 2315 2316 2317 2318 2319 2320 2321 2322 2323 2324 2325 2326 2327 2328 2329 2330 2331 2332 2333 2334 2335 2336 2337 2338 2339 2340 2341 2342 2343 2344 2345 2346 2347 2348 2349 2350 2351 2352 2353 2354 2355 2356 2357 2358 2359 2360 2361 2362 2363 2364 2365 2366 2367 2368 2369 2370 2371 2372 2373 2374 2375 2376 2377 2378 2379 2380 2381 2382 2383 2384 2385 2386 2387 2388 2389 2390 2391 2392 2393 2394 2395 2396 2397 2398 2399 2400 2401 2402 2403 2404 2405 2406 2407 2408 2409 2410 2411 2412 2413 2414 2415 2416 2417 2418 2419 2420 2421 2422 2423 2424 2425 2426 2427 2428 2429 2430 2431 2432 2433 2434 2435 2436 2437 2438 2439 2440 2441 2442 2443 2444 2445 2446 2447 2448 2449 2450 2451 2452 2453 2454 2455 2456 2457 2458 2459 2460 2461 2462 2463 2464 2465 2466 2467 2468 2469 2470 2471 2472 2473 2474 2475 2476 2477 2478 2479 2480 2481 2482 2483 2484 2485 2486 2487 2488 2489 2490 2491 2492 2493 2494 2495 2496 2497 2498 2499 2500 2501 2502 2503 2504 2505 2506 2507 2508 2509 2510 2511 2512 2513 2514 2515 2516 2517 2518 2519 2520 2521 2522 2523 2524 2525 2526 2527 2528 2529 2530 2531 2532 2533 2534 2535 2536 2537 2538 2539 2540 2541 2542 2543 2544 2545 2546 2547 2548 2549 2550 2551 2552 2553 2554 2555 2556 2557 2558 2559 2560 2561 2562 2563 2564 256

Hover Over – Pop-up

Users are able to hover over any media thumbnail in an advanced search result set and see a pop-up window containing an enlarged version of that media's thumbnail image, links for downloading the attached file(s), and link for viewing the media detail.

The screenshot displays the Caterpillar Electronic Media Center interface. At the top, the Caterpillar logo is visible, followed by navigation tabs for Search, Collections, Notifications, and Help. Below this is a banner for the "ELECTRONIC MEDIA CENTER" with sub-tabs for Quick Search, Advanced Search, Saved Searches, and Search Help. The main content area shows search results for "Marine" with filters for Category: ADVERTISING and Status: Current Product. A search results bar indicates "Search Results - Drag media results to add to collection, or click on media results to view media details." The results are displayed in a grid. A pop-up window is overlaid on the first result, showing a large image of a generator engine (A001996) and providing download links for A001996.tif (Large), A001996.jpg (Medium), and A001996.jpg (Thumbnail), along with a "View Details" link. Other visible results include A001250 FISH, A000051 GLOBE - NORTH AMERICA - PE, A001992 C2.2 MARINE GENERATOR SET ENGINE - FRONT - 3-4 VL..., A001993 C2.2 MARINE GENERATOR SET ENCLOSURE WITH HOOK UPS..., A001994 C2.2 MARINE GENERATOR SET - ENCLOSURE (NO HOOK-UPS...), A001995 C2.2 MARINE GENERATOR SET ENGINE - RIGHT FRT 1-4 V..., and A001996 C2.2 MARINE GENERATOR SET ENGINE - STRAIGHT LEFT ~... At the bottom, there is a pagination bar showing "Page 1 of 8" and a "Display 8 results per page" option. Below the pagination bar are buttons for "Save Search", "Notify Me", and "Copy Search URL".

Search Results Display Options

While viewing the media search results, users have options to change the display properties of how many results to display per page (8, 16, 24, 32, or 40). Also present are controls that allow the user to navigate through the pages of results for next and previous as well as a go to page _ feature.



A003006
3056 MARINE COMPONENT - PE



A003007
3056 MARINE COMPONENT - PE

Next Page 1 of 135 Go

Display 8 results per page

- 8
- 16
- 24
- 32
- 40

Additional Advanced Search Options

Save search – any user is able to click the Save Search button and save the exact parameters for the selected advanced search. Saved searches can be renamed, copied, executed, or removed at any time in the future.

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Search Collections Notifications Help

ELECTRONIC MEDIA CENTER

Quick Search **Advanced Search** Saved Searches Search Help

+ Searching on: Images, Documents | Electric Power | Status: Current Product

Search Results - Drag media results to add to collection, or click on media results to view media details.

PD-DM6443-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...	PD-DM2265-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...	PD-DM2303-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...	PD-DM2304-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...	PD-DM2305-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...
PD-DM2306-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...	PD-DM2307-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...	PD-DM2308-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...		

Next Page 1 of 5159 Go Display 8 results per page

Save Search Notify Me Copy Search URL

Notify Me – all users are able to setup email notifications for advanced searches alerting them when new media added to the system matches the advanced search parameters they have selected.

CATERPILLAR®

Search Collections Notifications Help

ELECTRONIC MEDIA CENTER

Quick Search **Advanced Search** Saved Searches Search Help

+ Searching on: Images, Documents | Electric Power | Status: Current Product

Search Results - Drag media results to add to collection, or click on media results to view media details.

PD-DM6443-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...	PD-DM2265-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...	PD-DM2303-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...	PD-DM2304-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...	PD-DM2305-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...
PD-DM2306-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...	PD-DM2307-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...	PD-DM2308-00 RADIATOR COOLED PACKAGED GEN SET ENGINE PERFORMANC...		

Next Page 1 of 5159 Go Display 8 results per page

Save Search **Notify Me** Copy Search URL

Copy Search URL

Users can click the Copy Search URL button after an advanced search has been performed and it will present a box containing the search URL highlighted and selected for copying. The copied search URL can be placed in an email or external source for conveyance to another user.

The screenshot displays the EMC Electronic Media Center interface. At the top, there are navigation tabs for Search, Collections, Notifications, and Help. Below this is the main header 'ELECTRONIC MEDIA CENTER' with sub-tabs for Quick Search, Advanced Search, Saved Searches, and Search Help. The search criteria are shown as '+ Searching on: Images, Documents, Videos | Electric Power, Industrial, Oil & Gas, Marine, Rail | Engine Family: C9 | Status: Current Product'. The search results are displayed in a grid of document thumbnails, each with a title and a brief description. At the bottom of the page, there are buttons for 'Next', 'Page 1 of 7 Go', 'Display 8 results per page', 'Save Search', 'Notify Me', and 'Copy Search URL'. The 'Copy Search URL' button is circled in red. Below it, a text box contains the search URL: 'https://emcq.ecorp.cal.com/QuickSearch.aspx?Page=Advanced&Criteria=Images%2CDocuments%2CVideos%7CElectric%20Power'.

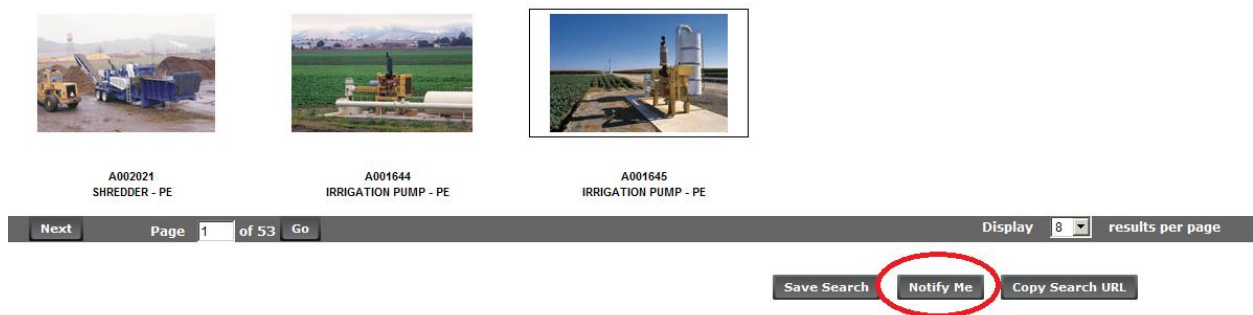
Notifications

Users can set up email notifications from unsaved quick or advanced searches and also from any saved search. The email notification can be set for a desired frequency alerting the user when new media added to the system fits within their specified search parameters.

Notification creation

Notifications can be created from an unsaved quick or advanced search by clicking on the “Notify Me” button. Also, there is a Notify Me button associated with each saved search.

Create a notification from unsaved (quick or advanced) search:



The screenshot shows three search results for unsaved searches. Each result includes a thumbnail image, a part number, and a description. Below the results is a navigation bar with 'Next', 'Page 1 of 53', and 'Go' buttons. To the right of the navigation bar is a 'Display 6 results per page' dropdown. At the bottom of the results area, there are three buttons: 'Save Search', 'Notify Me', and 'Copy Search URL'. The 'Notify Me' button is circled in red.

A002021
SHREDDER - PE

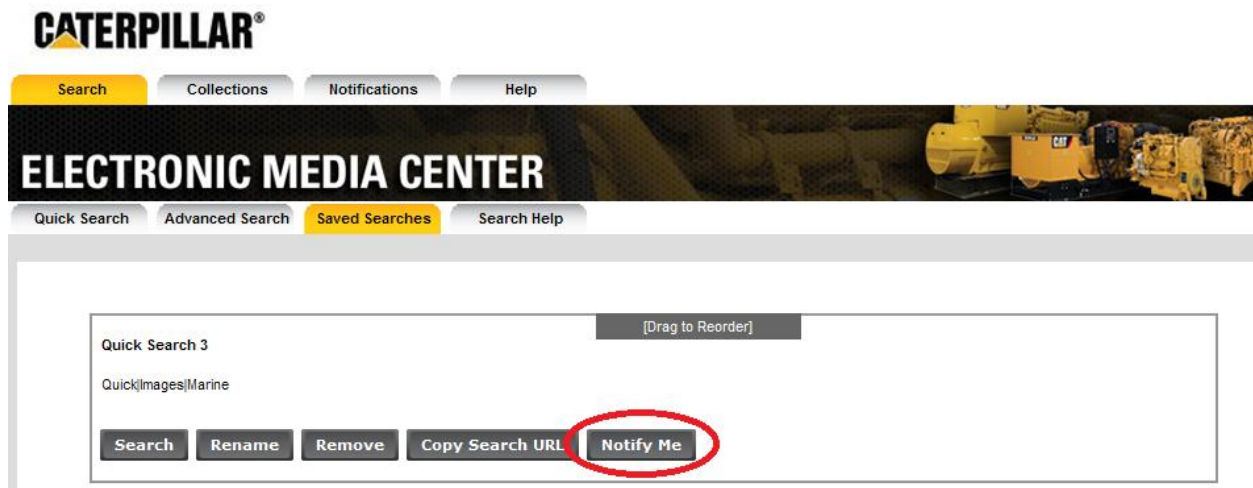
A001644
IRRIGATION PUMP - PE

A001645
IRRIGATION PUMP - PE

Next Page 1 of 53 Go Display 6 results per page

Save Search **Notify Me** Copy Search URL

Create a notification from a saved (quick or advanced) search:



The screenshot shows the Caterpillar Electronic Media Center interface. The top navigation bar includes 'Search', 'Collections', 'Notifications', and 'Help'. Below this is a banner for 'ELECTRONIC MEDIA CENTER' with sub-navigation for 'Quick Search', 'Advanced Search', 'Saved Searches', and 'Search Help'. The 'Saved Searches' section is active, showing a search result for 'Quick Search 3' with the query 'Quick/Images/Marine'. Below the search result are five buttons: 'Search', 'Rename', 'Remove', 'Copy Search URL', and 'Notify Me'. The 'Notify Me' button is circled in red.

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Search Collections Notifications Help

ELECTRONIC MEDIA CENTER

Quick Search Advanced Search **Saved Searches** Search Help

[Drag to Reorder]

Quick Search 3

Quick/Images/Marine

Search Rename Remove Copy Search URL **Notify Me**

Notifications Maintenance

The Notifications tab provides users an interface for viewing and maintaining their current notifications. They can be edited at any time. Users are not limited on total number of notifications.

The screenshot shows the Caterpillar Electronic Media Center interface. At the top, the Caterpillar logo is on the left, and navigation tabs for Search, Collections, Notifications (highlighted), and Help are on the right. Below the navigation is a banner for the Electronic Media Center with a background image of yellow Caterpillar machinery. Underneath the banner are two tabs: My Notifications (highlighted) and Notifications Help. A message states: "This page lists all notifications you are setup to receive. Please click the Notification Help tab for more information." Below this message are two notification cards. The first card is titled "Brochure Ideas" and has a search string "Search for:Advanced|Images|Videos|Status:Current Product|Provider:V2139S0jw". It includes a "Notify Me:" section with radio buttons for Daily, Weekly, Bi-Weekly, Monthly, Quarterly, and Never (selected). Below this is a "Send to:" label and three buttons: Remove, Rename, and Unsubscribe. The second card is titled "New Product support" and has a search string "Search for:Advanced|Images|Electric Power|Status:Current Product". It includes a "Notify Me:" section with radio buttons for Daily, Weekly, Bi-Weekly, Monthly (selected), Quarterly, and Never. Below this is a "Send to:" label and three buttons: Remove, Rename, and Unsubscribe.

Notifications help – help content associated with Notifications.

Saved Searches

The Saved Searches tab offers the user an interface to view and maintain saved quick and advanced searches. Users can perform the saved search from this area as a time savings measure. Other options include renaming and removing the search as well as the ability to copy the search URL and to set up a notification based on the saved search. Users are not limited on total number of saved searches.

The screenshot displays the Caterpillar Electronic Media Center (EMC) interface. At the top left is the Caterpillar logo. Below it is a navigation bar with tabs for Search, Collections, Notifications, and Help. The main header area features the text "ELECTRONIC MEDIA CENTER" and a secondary navigation bar with tabs for Quick Search, Advanced Search, Saved Searches (which is highlighted), and Search Help. The main content area shows three saved search entries, each in a white box with a grey border. The first entry is titled "Marine Brochure Work" and includes a "[Drag to Reorder]" handle. Below the title is the search criteria "Quick|Images|Marine" and a row of five buttons: Search, Rename, Remove, Copy Search URL, and Notify Me. The second entry is titled "Quick Search 2" with criteria "Quick|Images|". The third entry is titled "Quick Search 1" with criteria "Quick|Images|". Each entry has the same row of five buttons.

Collections

Create Collections (Add Media to a Collection)

EMC provides users the ability to build and maintain collections of media for future reference or collaboration with other users. Collections can be copied, shared, or published to other users. Copying a collection allows a user to have a copy for themselves that only they can control and change or use as needed. Shared collections allow users to maintain and use a collection simultaneously. Publishing a collection allows it to be seen but not changed by any user other than the collection owner.

To add media to a collection, users can drag a media thumbnail and drop it into a collection. Dragging a media thumbnail will cause the collection drop zone window to display on the screen. Users can drag and drop the media thumbnail into an existing collection or a new one. As media is added to the collection, the thumbnail image associated with the media selected will be displayed as being in the collection and stacking will occur up to three media – followed by subsequently added media image will appear on top and the media count will increase to display the total media in the collection. Collections can be named and saved for media to be added or removed as desired. Collections will display the total media included and have no limit to the amount of media allowed. Users are not limited in total number of collections allowed.

Mouse-over of media thumbnail showing drag to collect indicator:





Search for any Media Number, Performance No, or Keyword here

Quick Search

Images Documents Video

Electric Power Industrial Marine Oil & Gas Rail

Search Results - Drag media results to add to collection, or click on media results to view media details.

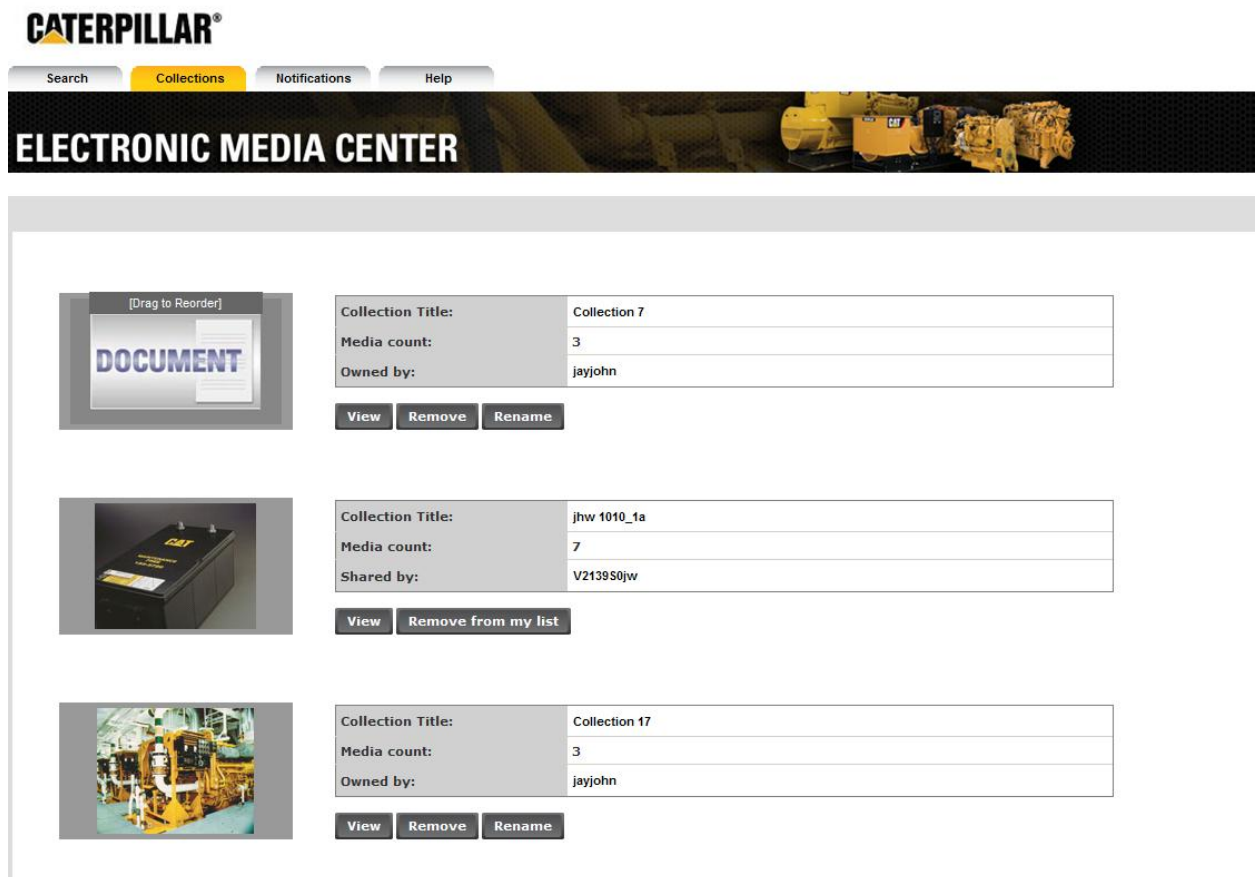
			
A001774 BATTERY - PE	A001780 SOS TEST - PE	A002014 TREE HANDLER - PE	A002017 CONSTRUCTION - PE

Dragging image with drop zone panel open allowing media to be added to any collection:

The screenshot displays a media management interface. At the top, a horizontal panel shows four collection thumbnails. The first is labeled 'DOCUMENT' and 'Collection 7(5 media) Click to View'. The second is 'jhw_10_1a(9 m)'. The third is '(5 media) Click to View'. The fourth is 'sdfsdfst(4 media) Click to View'. Below this panel is a search bar with the text 'formance No, or Keyword here' and a 'Quick Search' button. Filter options include Images, Documents, Video, Electric Power, Industrial, Marine, Oil & Gas, and Rail. A dark banner below the filters reads 'Search Results - Drag media results to add to collection, or click on media results to view media details.' The search results area shows four items: 'A001774 BATTERY - PE' (a CAT battery), 'A001780 SOS TEST - PE' (a person at a computer), 'A002014 TREE HANDLER - PE' (a tree handler machine, circled in red), and 'A002017 CONSTRUCTION - PE' (a construction site). Below these are two more items: a CAT hard hat and gloves, and a yellow CAT engine component. Red dashed arrows indicate the 'TREE HANDLER - PE' image being dragged from the search results to the collection panel.

Maintain Collections




The Collections tab provides users with an interface to view and maintain their current collections. All collections owned, published, or shared by the logged in user will appear on this screen. Collection title, media count, owner, and a representative image from each collection will display. Users will have the option to View, Remove, or Rename any of the collections. Overall collection display may be rearranged to the order desired by clicking on the record and dragging it to a different position.



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Search Collections Notifications Help

ELECTRONIC MEDIA CENTER

 [Drag to Reorder] DOCUMENT	<table border="1"><tr><td>Collection Title:</td><td>Collection 7</td></tr><tr><td>Media count:</td><td>3</td></tr><tr><td>Owned by:</td><td>jayjohn</td></tr></table> <p>View Remove Rename</p>	Collection Title:	Collection 7	Media count:	3	Owned by:	jayjohn
Collection Title:	Collection 7						
Media count:	3						
Owned by:	jayjohn						
	<table border="1"><tr><td>Collection Title:</td><td>jhw 1010_1a</td></tr><tr><td>Media count:</td><td>7</td></tr><tr><td>Shared by:</td><td>V213950jw</td></tr></table> <p>View Remove from my list</p>	Collection Title:	jhw 1010_1a	Media count:	7	Shared by:	V213950jw
Collection Title:	jhw 1010_1a						
Media count:	7						
Shared by:	V213950jw						
	<table border="1"><tr><td>Collection Title:</td><td>Collection 17</td></tr><tr><td>Media count:</td><td>3</td></tr><tr><td>Owned by:</td><td>jayjohn</td></tr></table> <p>View Remove Rename</p>	Collection Title:	Collection 17	Media count:	3	Owned by:	jayjohn
Collection Title:	Collection 17						
Media count:	3						
Owned by:	jayjohn						

Viewing a Collection:

Users can view any collection by either clicking the 'View' button from Collections tab or the 'Click to View' button from the drop zone on search screens. The collection detail screen opens to display the collections contents, information, and options to make changes. Users are able to remove media, add media (will be taken to the search screen), or send a copy of the collection as well as publish or share to other users.

View a collection from search results screen drop zone link:


The screenshot displays the EMC search results interface. At the top, there is a horizontal strip with four media thumbnails. Each thumbnail has a 'Click to View' link below it, which is circled in red. The thumbnails show a document, a CAT battery, a person in a lab coat, and a yellow CAT engine. Below this strip are buttons for 'New Collection', 'Close', and 'Help', along with a pagination indicator 'Page 1 of 2' and a 'Go' button. The main search area features a search bar with the placeholder text 'Search for any Media Number, Performance No, or Keyword here' and a 'Quick Search' button. Below the search bar are filter options: 'Images' (checked), 'Documents', and 'Video'. Further down, there are more filters: 'Electric Power', 'Industrial', 'Marine' (checked), 'Oil & Gas', and 'Rail'. A dark grey bar below the filters contains the text 'Search Results - Drag media results to add to collection, or click on media results to view media details.' The main content area shows five media items, each with a thumbnail and a caption: 'A001823 3412E DITA MARINE PROPULSION ENGINE', 'A001774 BATTERY - PE', 'A001780 SOS TEST - PE', 'A003000 WORKBOAT - ARCA', and 'A003004 3056 MARINE PROPULSION ENGINE - PE'.

View a collection from the collections maintenance screen:

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Search Collections Notifications Help


ELECTRONIC MEDIA CENTER



Collection Title:	Collection 7
Media count:	5
Owned by:	jayjohn


[View](#) [Remove](#) [Rename](#)

[Drag to Reorder]



Collection Title:	jhw 1010_1a
Media count:	8
Shared by:	V213950jw

[View](#) [Remove from my list](#)



Collection Title:	Collection 17
Media count:	5
Owned by:	jayjohn

[View](#) [Remove](#) [Rename](#)


Collections detail screen:

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Search Collections Notifications Help

ELECTRONIC MEDIA CENTER

[Return to Collections](#)






Collection Title:	Collection 7
Media count:	3
Owned by:	jayjohn

[Remove Media](#) [Send a Copy](#) [Add Media](#)

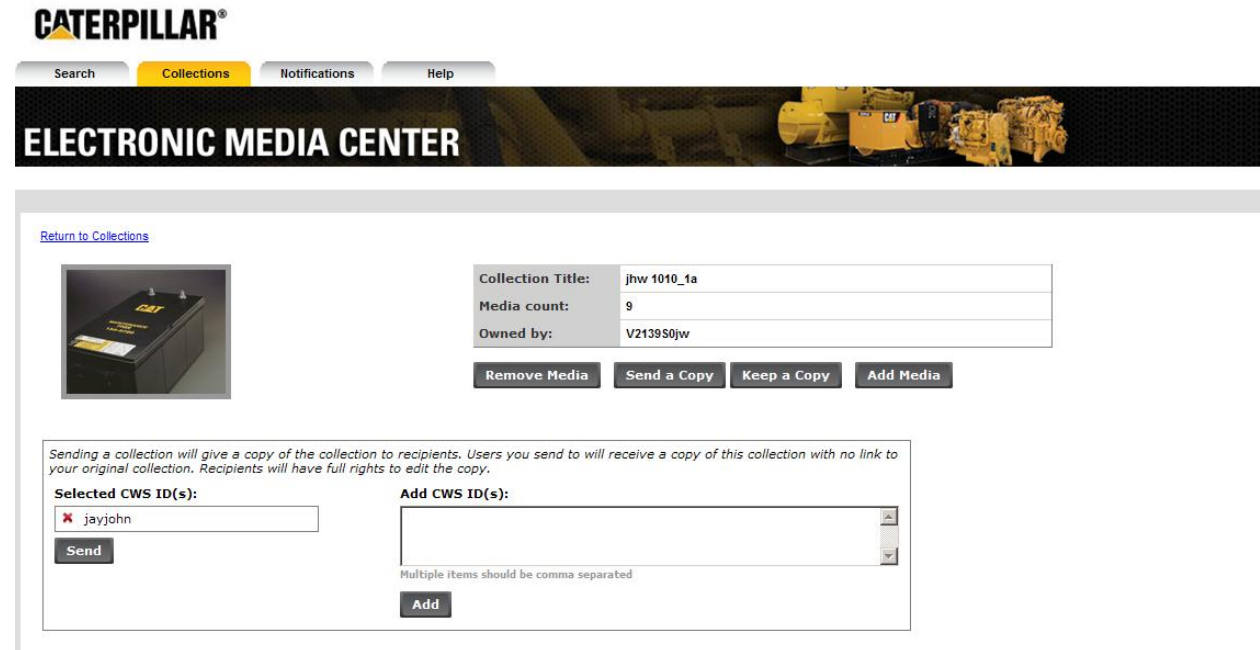
+ **Not Published**

+ **Not Shared**

		
PD-DM1486-02 ENGINE PERFORMANCE - MAR - C- RATING 3516B DITA SCAC	A000239 3606 SANTA FE DRILLING - PE	A003278 G3520C 50 HZ FULL SIDE VIEW -LEFT - PE


Send a Copy

Users are able to send a copy of a collection that they own to another user. The logged in user can click on the Send a Copy button which will trigger a section to open on the collections detail screen allowing them to enter cws id's and then click a Send button. The sent copy is received by the specified user(s) and becomes a collection that they independently own and control.



The screenshot displays the Caterpillar Electronic Media Center interface. At the top, the Caterpillar logo is visible, followed by navigation tabs for Search, Collections, Notifications, and Help. Below this is a banner for the Electronic Media Center featuring a yellow Caterpillar excavator. The main content area shows a collection detail for 'jhw 1010_1a' with a media count of 9 and owned by V2139S0jw. A 'Send a Copy' button is highlighted. Below the button, a form allows users to select CWS IDs. The 'Selected CWS ID(s)' field contains 'jayjohn' and a 'Send' button is present. The 'Add CWS ID(s)' field is empty, with a note that multiple items should be comma separated and an 'Add' button below it.

[Return to Collections](#)



Collection Title:	jhw 1010_1a
Media count:	9
Owned by:	V2139S0jw

[Remove Media](#) [Send a Copy](#) [Keep a Copy](#) [Add Media](#)

Sending a collection will give a copy of the collection to recipients. Users you send to will receive a copy of this collection with no link to your original collection. Recipients will have full rights to edit the copy.

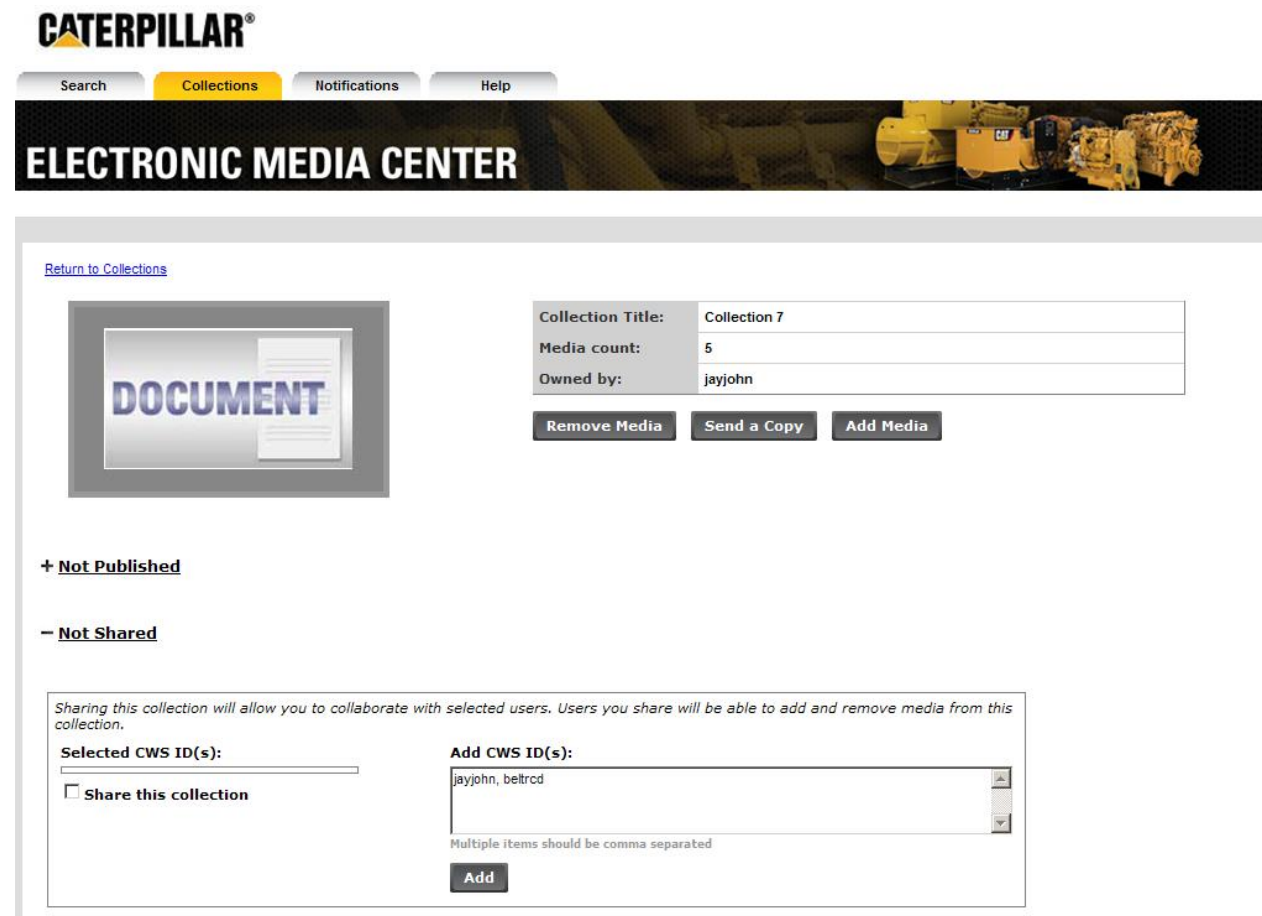
Selected CWS ID(s):
 [Send](#)

Add CWS ID(s):

Multiple items should be comma separated [Add](#)

Sharing Collections

Collections can be shared with other users allowing for collaboration on maintaining the collection. For collections that the logged in user owns, an option to share is available by clicking the expandable/collapsible “Shared” or “Not Shared” link. Expanding the share section provides the user a section to add and select CWS id’s to share the collection with. Collections that are allowed to be shared or published may be one or the other but not both simultaneously.



The screenshot displays the Caterpillar Electronic Media Center interface. At the top, the Caterpillar logo is visible, followed by navigation tabs for Search, Collections (highlighted), Notifications, and Help. Below the navigation is a banner for the Electronic Media Center featuring a yellow Caterpillar excavator. The main content area includes a link to "Return to Collections" and a document icon labeled "DOCUMENT". To the right, a table displays collection details: "Collection Title: Collection 7", "Media count: 5", and "Owned by: jayjohn". Below this table are three buttons: "Remove Media", "Send a Copy", and "Add Media".

[Return to Collections](#)

Collection Title:	Collection 7
Media count:	5
Owned by:	jayjohn

[Remove Media](#) [Send a Copy](#) [Add Media](#)

+ Not Published

- Not Shared

Sharing this collection will allow you to collaborate with selected users. Users you share will be able to add and remove media from this collection.

Selected CWS ID(s):

Share this collection

Add CWS ID(s):

Multiple items should be comma separated

[Add](#)

ELECTRONIC MEDIA CENTER

[Return to Collections](#)



Collection Title:	Collection 7
Media count:	5
Owned by:	jayjohn

[Remove Media](#) [Send a Copy](#) [Add Media](#)

+ **Not Published**

- **Shared To 2 Users**

Sharing this collection will allow you to collaborate with selected users. Users you share will be able to add and remove media from this collection.

Selected CWS ID(s):

- jayjohn
- beltrod

Share this collection

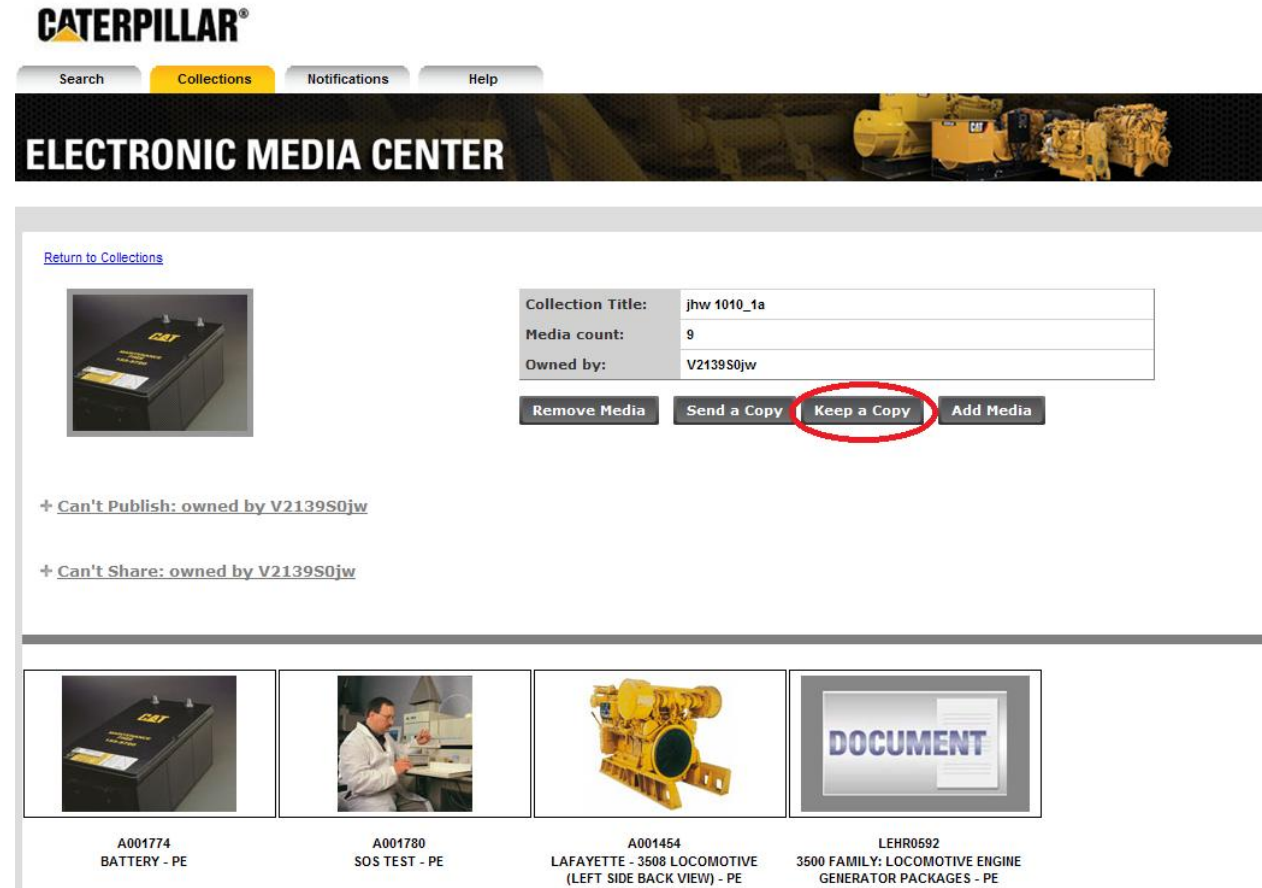
Add CWS ID(s):

Multiple items should be comma separated

[Add](#)

Keep a Copy

If a collection has been shared to a user, they may elect to keep a copy for themselves that they can own and control. Clicking “Keep a Copy” creates an additional collection with the same attributes but now owned and controlled by the logged in user.



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Search Collections Notifications Help

ELECTRONIC MEDIA CENTER


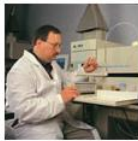


[Return to Collections](#)

Collection Title:	jhw 1010_1a
Media count:	9
Owned by:	V2139S0jw

[Remove Media](#) [Send a Copy](#) [Keep a Copy](#) [Add Media](#)

+ Can't Publish: owned by [V2139S0jw](#)

+ Can't Share: owned by [V2139S0jw](#)

 A001774 BATTERY - PE	 A001780 SOS TEST - PE	 A001454 LAFAYETTE - 3508 LOCOMOTIVE (LEFT SIDE BACK VIEW) - PE	 LEHR0592 3500 FAMILY: LOCOMOTIVE ENGINE GENERATOR PACKAGES - PE
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Users who have been included in a shared collection do not have the ability to further share or publish that collection.



Search

Collections

Notifications

Help

ELECTRONIC MEDIA CENTER

[Return to Collections](#)



Collection Title:	jhw 1010_1a
Media count:	9
Owned by:	V2139S0jw

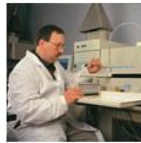
[Remove Media](#) [Send a Copy](#) [Keep a Copy](#) [Add Media](#)

+ Can't Publish: owned by V2139S0jw

+ Can't Share: owned by V2139S0jw



A001774
BATTERY - PE



A001780
SOS TEST - PE



A001454
LAFAYETTE - 3508 LOCOMOTIVE
(LEFT SIDE BACK VIEW) - PE



LEHR0592
3500 FAMILY; LOCOMOTIVE ENGINE
GENERATOR PACKAGES - PE

Publishing Collections

Users may publish collections that they own to other users. This allows other users to view the collection but not make any changes to it.

Collections detail screen of a collection owned by logged in user with enabled link to set up publish:

The screenshot displays the Caterpillar Electronic Media Center (EMC) interface. At the top, the Caterpillar logo is visible, followed by navigation tabs for Search, Collections (highlighted), Notifications, and Help. Below the navigation is a banner for the 'ELECTRONIC MEDIA CENTER' featuring a yellow Caterpillar engine. The main content area shows a 'Return to Collections' link, a 'DOCUMENT' icon, and a metadata table for 'Collection 7'.

Collection Title:	Collection 7
Media count:	5
Owned by:	jayjohn

Below the table are three buttons: 'Remove Media', 'Send a Copy', and 'Add Media'. A red circle highlights the '+ Not Published' link, with '+ Not Shared' below it. At the bottom, a grid of four media items is shown, each with a thumbnail and a caption:

- PD-DM1486-02 ENGINE PERFORMANCE - MAR - C-RATING 3516B DITA SCAC
- A000814 CAT 3406E TRUCK ENGINE - PE
- A000239 3606 SANTA FE DRILLING - PE
- A003278 G3520C 50 HZ FULL SIDE VIEW -LEFT - PF


Collections detail screen with publish CWS id entry and selection section open:

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Search Collections Notifications Help

ELECTRONIC MEDIA CENTER

[Return to Collections](#)



Collection Title:	Collection 7
Media count:	5
Owned by:	jayjohn

[Remove Media](#) [Send a Copy](#) [Add Media](#)

- Published To 2 Users

Publishing this collection will allow selected users to see the contents of this collection. Users you publish to will see any changes made to this collection, but will not be able to make changes to this collection.

Selected CWS ID(s):

- v2139S0jw
- beltrcd

Publish this collection

Add CWS ID(s):

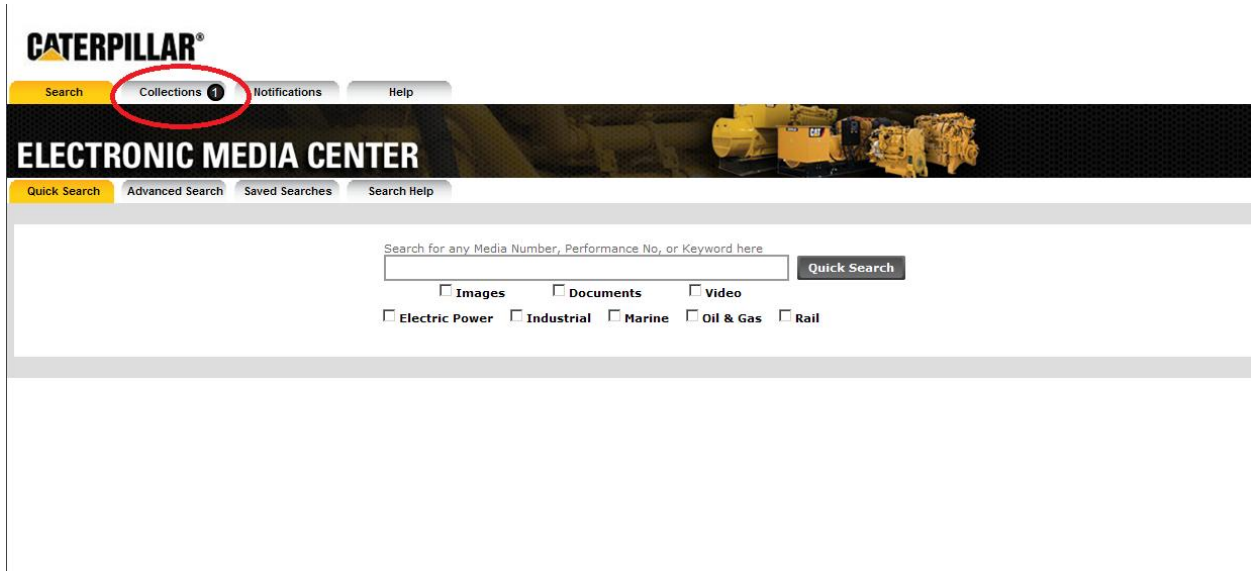
Multiple items should be comma separated

[Add](#)

+ Not Shared

The collections tab will contain an indicator for when a user has new collections that have been shared or published to them. A small circle with a number indicating number of new collections since last login will appear for the user when applicable.

Collections tab indicating a new collection has been shared or published to the logged in user:



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Search Collections **1** Notifications Help

ELECTRONIC MEDIA CENTER

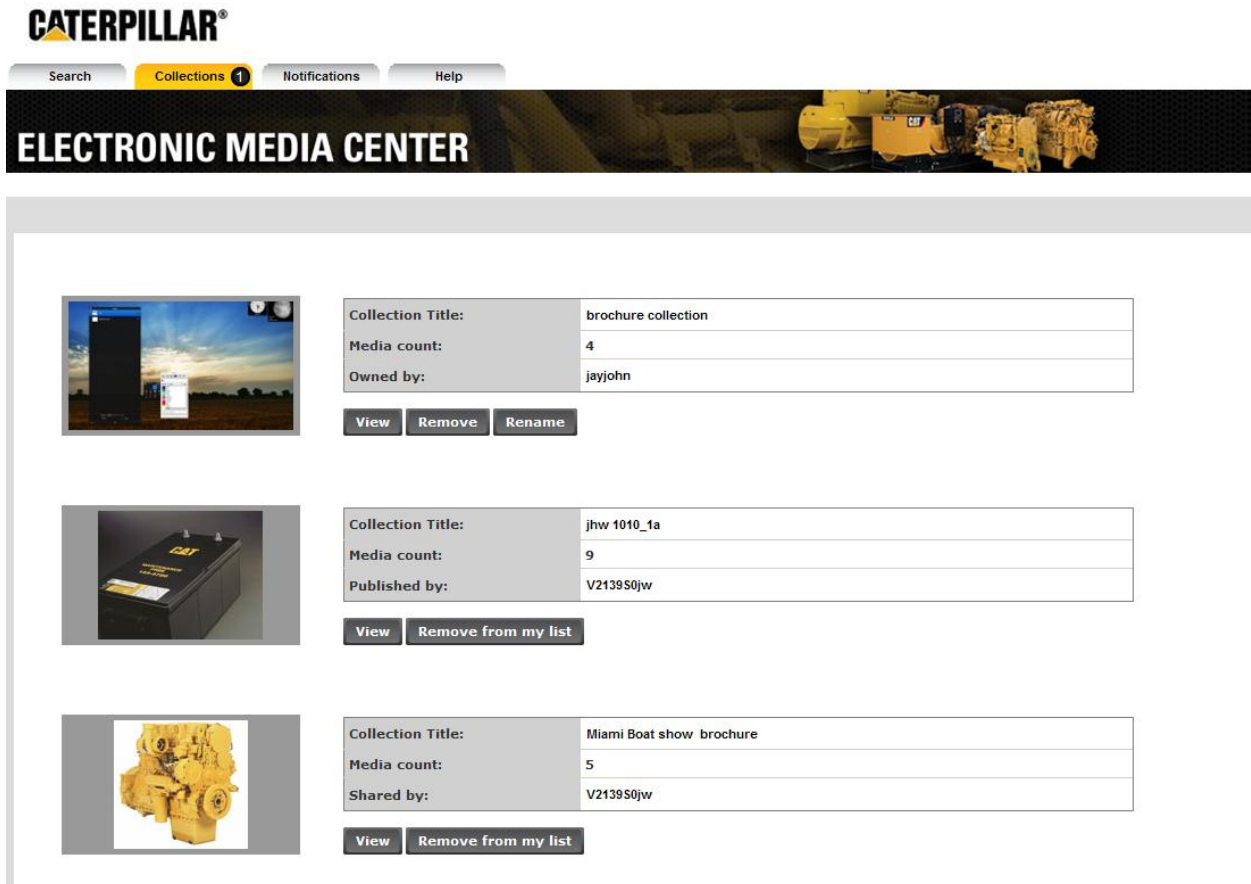
Quick Search Advanced Search Saved Searches Search Help

Search for any Media Number, Performance No, or Keyword here

Images Documents Video

Electric Power Industrial Marine Oil & Gas Rail




Collections maintenance indicating owned / shared / or published by:



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Search Collections **1** Notifications Help

ELECTRONIC MEDIA CENTER

	<table border="1"><tr><td>Collection Title:</td><td>brochure collection</td></tr><tr><td>Media count:</td><td>4</td></tr><tr><td>Owned by:</td><td>jayjohn</td></tr></table> <p>View Remove Rename</p>	Collection Title:	brochure collection	Media count:	4	Owned by:	jayjohn
Collection Title:	brochure collection						
Media count:	4						
Owned by:	jayjohn						
	<table border="1"><tr><td>Collection Title:</td><td>jhw 1010_1a</td></tr><tr><td>Media count:</td><td>9</td></tr><tr><td>Published by:</td><td>V2139S0jw</td></tr></table> <p>View Remove from my list</p>	Collection Title:	jhw 1010_1a	Media count:	9	Published by:	V2139S0jw
Collection Title:	jhw 1010_1a						
Media count:	9						
Published by:	V2139S0jw						
	<table border="1"><tr><td>Collection Title:</td><td>Miami Boat show brochure</td></tr><tr><td>Media count:</td><td>5</td></tr><tr><td>Shared by:</td><td>V2139S0jw</td></tr></table> <p>View Remove from my list</p>	Collection Title:	Miami Boat show brochure	Media count:	5	Shared by:	V2139S0jw
Collection Title:	Miami Boat show brochure						
Media count:	5						
Shared by:	V2139S0jw						

